

## BY-LAWS-BUILDERS TEE CLUB

We, being men interested in the building industry in the City of Chicago and State of Illinois, do hereby associate ourselves together for the advancement of said building industry and the betterment of ourselves and our respective business, trades, professions and pursuits, and do ordain and establish these By-Laws for said Club.

### ARTICLE I

**Section 1.** The name of this organization shall be "Builders Tee Club".

### ARTICLE II

#### Objects

**Section 1.** The objects shall be to cultivate friendship and good will among its members, to hold golf outings and other functions, stimulate business for its members and to do any and all things deemed advisable to carry out the objects for which this Club is formed.

### ARTICLE III

**Section 1.** Election of Officers' Night shall be considered the regular annual meeting of the Club.

**(a)** Election of Officers' Night shall be held on a date between  
Between the 1st and 25th of November each year.

**(b)** The fiscal year to commence on January 1st, and terminate  
on December 31st each year.

**(c)** A regular meeting will be held on the 3rd Tuesday of January each year, at which time the Treasurer will present the Annual Report for the preceding fiscal year.

**Section 1.1.** A regular meeting may be held on any Tuesday that is a regular outing day of the Club whether it is during the golfing season or the bowling season. A regular meeting may be called by the President on giving a written notice to the membership in the regular letter of the

Secretary or in a letter from the president mailed at least five days prior to the meeting. **(Amended November, 1967).**

**Section 2.** Special meetings may be called by the President, but such special meetings shall be called for such a time as will make it possible for the Secretary to include notice thereof in one of the regular weekly notices sent out by him during the golfing season, unless such meeting be called for a date other than during the golfing season, in which event such meeting may be called for any date. The Secretary, when so notified shall include in his regular weekly notice, notice of such special meeting, provided that if said meeting is called for some day other than during the golfing season, said Secretary, when so notified, shall give notice therefore by mailing a notice of such meeting to all members in good standing at least three days prior to the date of such meeting. The notice shall state the purpose of the special meeting and no business other than that for which such meeting is called shall be transacted at such meeting, unless the President in his own judgment shall deem action upon other business advisable.

**Section 3.** Twenty percent (20%) of the members in good standing shall constitute a quorum for the transaction of all business, but a less number may adjourn from day to day.

**Section 4.** Roberts Rules of Order shall govern procedure in all regular or special meetings of the membership. **(Amended November, 1967).**

**Section 4.1.** Procedure for Committee meetings shall be determined by the President, however, as to the nominating committee meetings, procedure shall be determined by the majority vote of the members of that committee, and the chairman of that committee (President's Representative), as in the case of any committee meeting may cast his vote on the question. **(Amended November 1967).**

**Section 5.** The order of business at all regular meetings shall be roll call (optional), reading of the minutes, if requested by a vote of the majority in attendance at any such meeting, reports of the officers, reports of the committees, elections and appointments, unfinished business, remarks for the good of the organization and adjournment

## **ARTICLE IV**

### **Membership**

**Section 1.** Any person in any way whatever connected with the building industry, however remote, shall be eligible to membership in this organization, upon the following conditions:

**(a)** If such person applied for such membership and is sponsored therefore by some member in good standing.

**(b)** If any two members of the membership committee shall approve such application.

**(c)** Upon payment of One Hundred Dollars (\$100.00) initiation fee, which initiation fee is not to apply on annual dues for assessments. **(Amended December 2003, 2005)**

**(d)** A person shall be eligible for membership if such person as a guest has attended at least two activities of the organization during the twelve-month period prior to application for membership.

**(e)** Applications for membership shall be listed in at least one notice. Twelve days after such notice has been published, the applicant may be elected to membership by a majority vote of the Membership Committee. **(AMENDMENT: All applicants must wait six months before becoming eligible for membership status.)**

**(f)** Any limitation now or hereafter in force regulating the number of members of this organization shall not apply to the son or sons of any member in good standing. **(Amended July, 1954).**

**(g)** No member in good standing may nominate more than three (3) applicants in any one given calendar year. **(Amended November, 1962).**

(h) Full payment of dues is due and payable at the time of acceptance into the club no matter what time of year applicant is accepted.

**Section 2.** Members may be expelled for cause by a majority of members in good standing, at any meeting duly called for the purpose, after a hearing at which such member may be heard in his own behalf, upon written charges signed by any member. A copy of such charges and notice of the time and place of the hearing shall be mailed to the accused member, at his address as it appears on the Secretary's roll at least five (5) days prior to such hearing.

**Section 3.** The membership of this club shall be limited to 400 members provided however, that regardless of this limitation, 25 persons, other than the sons of members, may be admitted to membership during the regular annual term of any President of the Club. **(Amended November 1967).**

## **ARTICLE V**

### **Officers**

#### **Their Duties and Selection**

**Section 1.** The officers of this organization shall be President, Vice President, Secretary and the Treasurer. **(Amended November 1996).**

**Section 2.** The officers mentioned aforesaid shall be elected at the annual meeting each year, in the manner following:

(a) On or before the 2nd Tuesday in September of such year, each of the four (4) officers shall select one member in good standing who has attended at least twenty per cent (20%) of the weekly Builders Tee Club outings, and these men shall comprise the nominating Committee. The Secretary shall publish the names of the Committee so named. **(Amended November, 1962).**

(a1) In the event that a member of the Nominating Committee shall fail to appear at the meeting of that Committee at the time of their voting on

candidates for the regular slate of the Club's officers, and no alternate has been designated by the officer naming the absent committee member to that committee, the President or the next ranking officer in his absence, shall appoint some member to take the place of the absent committee member. In no event shall the absentee be able to name his own replacement. **(Amended November 1967).**

**(b)** Such nomination committee shall prepare a ticket comprising one candidate for each of said offices. Such ticket shall be known as the "Regular Ticket" and shall be filed with the Secretary prior to October 10, in such year, who shall cause a list of the candidates thereon to be included in the next regular weekly notice sent to each member in good standing.

**(c)** Any thirty members in good standing may prepare an independent ticket for any or all said officers, subscribe thereto and file the same with the Secretary prior to October 25 thereafter, who shall include said ticket in then next regular weekly notice sent to each member in good standing.

**(d)** If no members' ticket is filed with the Secretary prior to October 25th, the Secretary shall so advise the membership at its Election of Officers Night in November. The newly elected officers shall enter upon the duties of their offices on January 1st, at which time the prior Officers shall turn over all records pertaining to their office to their successors. The new officers shall remain in office through December 31st of that year.

**(e)** If a members' ticket or tickets shall be filed in the time and manner aforesaid, the Secretary shall prepare typewritten or printed ballots listing all the candidates and the officers shall be elected by secret casting of such ballots by members at the said annual meeting, each member being entitled to one vote for each of the officers hereinbefore provided the ballots shall be counted and the return of the result made by a committee named by the President at said meeting, which shall proclaim the result and the successful candidates shall enter upon the duties of their offices.

**Section 3.** The President is the general director of the activities of the Club and ex-officio member of all committees, and shall preside at all meetings of the Club, and shall have full power and authority to do any and all things whatever, which is his sole judgment and discretion he shall deem advisable with reference to the affairs of the Club, unless restricted by the terms of these by-laws. Where situations arise with reference to the affairs of this Club, and no provision appears in these By-Laws prescribing the procedure to be used in dealing therewith, the President shall have full power and authority to prescribe the manner with which same shall be dealt.

**Section 4.** In the event of the absence, inability or refusal of the President to act, and only during the duration of such absence, inability or refusal so to act, the Vice President, Treasurer, Secretary in said order shall perform and exercise the duties of the President. **(Amended November 1996)**

**Section 5:** The Secretary shall keep a record of the names and addresses of the officers and members. He shall keep a record of the proceedings of the organization and shall conduct the correspondence of the organization under the direction of the President. He shall, not later than midnight of Friday in each week during the golfing season, and at such other times as the President shall direct, send out notice to each member of the Club in good standing setting forth the time and place of the holding of the next following Tuesday golf outing, together with any and all other information necessary to inform such members of the program for that outing.

**Section 6:** The Treasurer shall receive, hold and deposit in some bank, and disburse on the orders of the President, the funds of the organization and make accounting thereof in each year to such President and to the Club, provided, however, that the President may at any time request a statement of the accounts of this Club as he may deem advisable, whereupon such Treasurer shall furnish him with same.

**Section 6.1:** The Treasurer in making disbursements shall do so by checks signed by him and countersigned by the President, or in the event that the President is unavailable for a period of ten or more days, some other officer may countersign it. Likewise, if the Treasurer is unavailable for a period of 10 or more days, another officer may sign in his stead. **(Amended November, 1967).**

**Section 6.2:** The Treasurer before entering upon the duties of his office shall give a surety bond for the proper discharge of his duties. The Club shall pay for the cost of the bond. In the event that said Treasurer shall fail to furnish a bond within 30 days after taking office, the other officers of the Club shall choose an officer, preferably the 1st Vice President to serve as Acting Treasurer with the same requirement as to surety bond. The Acting Treasurer shall perform all the duties, which the Treasurer ordinarily performs. The elected Treasurer, however, shall remain as an officer of the Club. **(Amended November, 1967).**

**Section 6.3:** The said surety bond shall be in an amount to cover the maximum anticipated income of the Club. In the event that the monies received by the Club and on hand shall exceed the amount of the bond by \$1,000.00 or more, the bond shall be amended to cover the excess. **(Amended November, 1967).**

**Section 6.4:** Audits shall be made by a three (3) man committee appointed by the President for that purpose. This committee shall examine the records of the Treasurer or the Acting Treasurer and prepare a financial report there from semi-annually or oftener. **(Amended November, 1967).**

**Section 6.5:** The chairman of each event where expenditures are necessary shall obtain the approval of the President for same and shall give the President and the Treasurer (or acting Treasurer) a detailed report, itemizing all income and expenses and turn over to them all receipted bills. **(Amended November, 1967).**

**Section 7:** Any member in good standing is eligible to election or appointment to any office, provided however, that no member shall hold more than one office at the same time except as otherwise covered by these by-laws. Nothing herein contained shall be construed as preventing the appointment of an officer to any of the committees. **(Amended November, 1967).**

**Section 7.1:** Where a vacancy occurs among the officers the officers remaining shall move up in rank to temporarily fill the vacancy. However, the Treasurer and the Secretary shall continue to perform the duties of those offices respectively. If more than eight (8) months remain of the unexpired term of the vacated office, an election shall be held in a similar manner as provided in the by-laws for the regular annual election to fill the

particular vacancy. The President shall set the date before which an opposition candidate or candidates may be put up. **(Amended November, 1967).**

**Section 8:** Failure on the part of any officer of this Club to comply with the provisions of these by-laws shall render him subject to removal from the office held by him; and he may be removed, and his office declared vacant, by a two-thirds vote of the members in good standing present at any meeting duly called for that purpose, after a hearing at which said officer may be heard in his own behalf upon written charges signed by any member or members. A copy of such a charge and notice of the time and place of the hearing shall be mailed to such officer at his address as it appears on the Secretary's roll, or in the club roster, at least five days prior to such hearing.

## **ARTICLE VI**

### **Committees**

**Section 1.** The President shall, in addition to the Nominating Committee herein before mentioned, appoint a Membership Committee, a Golf Committee, a Bowling Committee, a Tennis Committee and a Racquetball Committee, which six committees shall be known as the Standing Committees, but he may appoint such other committee or committees from time to time as he may deem necessary to carry on the work and affairs of the Club, and whenever the power of appointment is herein given, whether to a standing committee or otherwise, the power of removal is also given. **(Amended November 1982).**

**Section 2.** The powers and duties of the Nominating Committee shall be as set forth in Section 2 of Article V of these by-laws.

**Section 3.** The Membership Committee shall pass upon application to membership in this Club, and shall have general supervision over matters pertaining to members and the manner of securing it.

**Section 4.** The Golf Committee shall determine when and where the regular weekly outing of this Club shall be held; arrange and govern its golf tournaments, regular as well as special, and all matters in connection therewith, including prizes, banquets, fixing of charges for members and guests, rules, handicaps, classification of golfers, and in general shall have



any and all powers incident to all golf outings and functions in connection therewith.

**Section 4.1.** All members that have current U.S.G.A. or C.D.G.A. handicaps with other golf organizations shall use their lowest handicap in all B.T.C. events. **(Revised May 1977).**

**Section 5.** The Bowling Committee shall arrange and govern the bowling tournaments, regular as well as special, and all matters in connection therewith, including prizes, banquets, fixing of charges for members and guests, rules, handicaps, classification of bowlers, and in general shall have any and all powers incident to all bowling tournaments and functions in connection therewith. **(Amended November 1967).**

**Section 5.1.** A committee for the purpose of selecting the place where the regular weekly bowling shall be held, shall include all the officers of the Club, the Bowling Chairman and Bowling Secretary, and the team captains of the bowling season in question - or if the season has not yet commenced, the team captains of the last bowling season. **(Amended November, 1967).**

**Section 5.2.** No one having any connection with a bowling alley or any concession operated therein, either as owner, manager, director, share holder, employee or in any other capacity shall be eligible to vote on the subject matter of the foregoing Section 5.1. **(Amended November 1967).**

**Section 6.** The Tennis Committee shall determine when and where any regular tennis events of this Club shall be held, arrange and govern its tennis tournaments, regular as well as special, and all other matters in connection therewith and including prizes, banquets, fixing of charges for members and guests, rules, classifications and seeding of players, and in general, shall have any and all powers incident to all tennis functions. **(Amended November 1974).**

**Section 6.1.** No person having any connection in any form with a tennis establishment as owner or otherwise, or any concession operated therein, shall be eligible to vote on the subject matter of the foregoing Section 6. **(Amended November 1974).**

**Section 6.2.** The Racquetball Committee shall determine when and where any regular racquetball events of the Club shall be held, arrange and

govern its racquetball tournaments, regular as well as special, and all other matters in connection therewith and including prizes, banquets, fixing of charges for members and guests, rules, classifications and seeding of players, and in general shall have any and all powers incident to all racquetball functions. **(Amended November 1982).**

## **ARTICLE VII**

### **Dues**

**Section 1.** To provide for expenses incident to the proper functioning of the Club, each member shall pay to the Treasurer of the Club, on or before February 1st of each year, annual dues of \$200.00. No member shall be considered in good standing until said dues plus any assessment passed upon the membership as hereinafter set out, are paid. **(Amended 1998, 2000, 2003, 2005, & 2014).**

**BE IT RESOLVED:** That a section to be known as Section 3 shall be added to Article VII and that it shall read as follows:

**Section 3.** A member not a resident of our general area, or not expected to be such a resident for a period of ten or more months of the year in question may be excused, for that particular year, from the payment of \$100.00 of the assessments (but not the dues) provided that the officers, by unanimous vote shall make a determination that the particular member comes under the intention of this Section. **(Amended November 1967; 1998, 2000, & 2003).**

## **ARTICLE VII**

### **Amendments**

**Section 4.** Any member in good standing for 25 years or more and 65 years of age shall pay to the Treasurer of the Club on or before February 1st of each year, annual dues of \$120.00 plus any assessment as stated in Article VII, Section 1. **(Amended 1998, 2000, 2003, 2005, & 2014)**

**Section 5.** Any out of state member shall pay to the Treasurer of the Club, on or before February 1st of each year, annual dues of \$100.00 plus any assessments as stated in Article VII, Section 1. (Out of state is defined as

not being able to reach Club functions in a reasonable time frame).  
**(Amended 1998, 2000, 2003, & 2005)**

**Section 6.** In addition, any member's dues and assessments not paid in full by February 1st shall be charged a late fee of \$20.00, and is not considered in good standing until such payment is made **(Amended 2005)**

## **ARTICLE VIII**

### **Amendments**

**Section 1.** These by-laws may be amended by a majority vote at any regular meeting, provided that the subject matter of the amendment has been presented in writing and read at a prior regular meeting.